

RESUME

Samarjeet kour

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The bigger the challenge, the better learning opportunities are.

OBJECTIVE

I am a multi-lingual, talented girl with a very strong work-ethic, self motivated and able to set my own professional goals. I am eager to take on new challenges, work under pressure and in a fast-moving environment. I am seeking a challenges in diverse role that will allow me to use my skills and knowledge that can lead to both professional and personal growth. I am also motivated to work in the health sector in order to help people as much as I can.

6 MONTH EXPERIENCE IN AGED CARE KITCHEN HAND | SUMMIT CARE, PENRITH

Position as GENERAL SERVICE OFFICER (GSO)

- 192 HOURS Placement experience in Summit care, Penrith
- Worked as a part- time worker in B.R Sobti & Co. (India)

Certificate:

- HLTAID012 Provide First Aid in an education and care setting
- HLTAID011 Provide first Aid
- HLTAID010 Provide basic emergency life support
- HLTAID009 Provide cardiopulmonary resuscitation
- COURSE: CHC33021- Certificate III in individual support (Ageing and Disability)

- Manual handling

- CPR

ACADEMIC QUALIFICATION

YEAR	Name of the Examination with additional information
Currently	I am pursuing a master's degree in professional accounting.
2022	Bachelor's of commerce (university of Jammu)
2019	Intermediate University of Jammu (India)

SKILLS

- Known office Packages: MS --- Word, MS --- Excel, MS --- Access, MS --- Powerpoint
- Known Operating System : Windows XP, Windows XP, Windows Vista, ET

MERITS & STRENGTHS

- Strong urge of creativity
- High professional approach
- Innovative and Analytical
- Confident & honest
- Helpful

Sir/ Madam, under your kind guidance, if I get the chance to work with your organisation, I will do my work with full dedication and sincerity. I also do declare hereby that the information above mentioned is true to be best of my knowledge and belief.

