



Anju Gaire

Individual Support Worker



Contact

Address

36/200 old Hume
Highway , Mittagong NSW
2575

Phone

0423807636

E-mail

deanju.77@gmail.com



Skills

General housekeeping
ability

Resident care

Excellent Multitasking skills

Medication management
and Administration

Excellent communication
skills

Patience, spiritual and
problem solving

Safety & Time
management

Patience & Flexibility



Languages

English

Nepali



Professional Summary

Organized and dependable candidate who is successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. I am also a fast learner, have good communication skills, and am detail-oriented.



Work History

2023-01 -
Current

Level1 Cook

Stack City Burger, Carlisle WA 6101, Western Australia

- Work in a fast-paced environment
- Preparing burgers and other food-items available in the menu

2023-03 -
2023-04

Trainee

Aegis Karalee, Redcliffe, WA

- Monitored and assisted residents through individual service plans.
- Conferred with supervisor to discuss patient condition and medical care.
- Maintained clean personal areas and prepared healthy meals to support client nutritional needs.
- Assisted with daily living activities, running errands, and household chores.

2016-03 -
2020-07

Section Officer

Ministry Of Urban And Rural Development,
Kathmandu, Nepal

- led the team in developing strategic plans to meet operational objectives.
- Supervised manual and automated supply

strategies, and connected with supply and data processing teams to facilitate communication and collaboration.

- handled administrative requirements, maintained records, and submitted operational reports.
- Communicated with command centers to develop and execute tactical plans.



Education

2023-01 -
2023-03

Certificate III: Individual Support (Ageing & Disability)

Bright College ,2/19 Kent Way, Malaga WA 6090

2017-05 -
2020-06

Bachelor of Arts: Business Economics

Tribhuvan University , Kathmandu Nepal - University



Additional Information

REFERENCES :

1. Sabahatc Pabeza - Aegis Karalee, Redcliff
Assitant in Nursing Co-worker
0404670057
sebhate36@hotmail.com

2. Edithia Aparri - Aegis Karalee , Redcliff
Assistant in Nursing Co-worker
0426816453
e.aparri0310@gmail.com



Certifications

2023-01

First Aid

2023-01

Manual Handling

2023-01



Cert III in Individual Support in Ageing & Disability