

# Jasmine McAway

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## SUMMARY

Accomplished and qualified Customer Service Representative with significant Customer Service experience.

Trusted and collaborative Customer Service Representative with the ability to quickly establish relationships essential to delivery outcomes.

Experience implementing, using and administering computer systems and support staff with training.

## CAREER SUMMARY

### Platypus- sales assistant

#### Penrith- casual

April 2023- current

Responsibilities include, greeting customers, identifying the customers needs, Making suggestions, stocking shelves/ displays, dealing with online deliveries and click and collect, accepting stock and stock shelves, helping customers' find their perfect fit, style and offer suggestions. Also work in a team to achieve sales.

### IGA - Customer Service Representative

#### Claremont Meadows- casual

February 2023 - March 2023

Responsibilities include, replenishing stock, front of house activities, banking, cashier, assisting with the supervision of casuals, delegating workloads, on-line services, dealing with vendors on behalf of the IGA Manager.

## EXPERIENCE

Customer service

Cash register

Safe food preparation,  
assembly & presentation

Work experience in aged care  
facility

## SKILLS

Fast paced worker

Reliable

Teamwork

Communication

Organization -

Flexibility

Punctual

Trustworthy

Problem solving

Work well under pressure

Respectful

Multi tasking

## LANGUAGES

English

## **Slims Quality Burgers -**

### **Mount Druitt— casual**

February 2022- November 2022

Burger diner: Hospitality

Responsibilities included front of house, dealing with customers, taking orders over the phone, organise deliveries for Uber Eats, Door Dash, organising stock of deliveries. Food preparation ensuring Food safety standards are applied.

## **EDUCATION**

### **Kingswood High School - Kingswood NSW— *Higher School Certificate- Year 12***

February 2018 - November 2022

Certificate II in Hospitality Course - TAFE

## **CERTIFICATE/ COURSES**

### **Individual support (ageing) CH33021-02 cert III**

July 2023- december 2023

### **Responsible Service of Alcohol (RSA)- catch training**

February 2023

### **Barista crash course- catch training**

March 2023





































