

Jenny Thapa

Address: 402/6 East Street, Granville, NSW, 2142

Phone: 0422816154

E-mail: jennythapa1802@gmail.com

Objective

I am Compassionate enthusiastic person looking for a fulfilling career as an Assistant in Nursing (AIN) in an aged care facility. Using practical experience from placement at Bupa Aged Care, I will be able to offer senior citizens excellent care and assistance with dignity and respect.

Key Skills

- Assist
- Support
- Monitor
- Administer
- Collaborate
- Document
- Communicate
- Encourage

Work Experience

Sales Assistance

Pop-Up Cosmetics

June 2023 – March 2024

- Proficient in sales techniques and strategies for beauty cosmetics.
- Strong customer service skills with a focus on enhancing the shopping experience.
- Experience using POS devices for seamless and accurate transactions.
- Cash handling expertise, including counting, providing change, and maintaining financial accuracy.
- Ability to assist customers in identifying and selecting beauty products.
- Knowledgeable about various beauty brands, products, and their features.
- Excellent communication skills to convey product information and address customer inquiries.
- Detail-oriented and organized, ensuring product displays are visually appealing and well-stocked.
- Capable of handling end-of-shift responsibilities, including cash deposits and reconciling sales records.

- Adaptable to fast-paced retail environments with a customer-centric approach.
- Team player with a positive attitude, contributing to a collaborative and productive work atmosphere.

Clinical Placement, Bupa Aged Care

Baulkham Hills

March 2024 – April 2024

- Proficient in assisting with clothing, grooming, toileting, and other activities of daily living (ADLs).
- Aware about proper procedures to position and transfer residents to ensure they feel safe and comfortable.
- Capacity to interact with families, interdisciplinary team members, and residents in an efficient manner.
- Strong attention to detail in accurately recording resident care observations and activities.
- A compassionate, patient-focused approach to care that puts patients' autonomy and dignity first.
- To organise resident care, I took part in team meetings and worked with registered nurses and other medical experts.
- Observed any changes in the tenants' circumstances and swiftly brought up any concerns with the supervising staff.

Education:

School Leaving Certificate

Shrijana Gyankunja, Morang/Nepal
2015(Completion Date)

Intermediate School

Merryland Collage, Morang/Nepal
2017(Completion Date)

Diploma in Fashion Designing

IFI Institution of Fashion and Interior Design
2020(Completion Date)

Certificate III in Individual Support (Aged Care)

Kothar Education and Servies, Townhall
April 2024 (Completion Date)

Reference:

1. **Shridha Patil**

Designation: Registered Nurse (Bupa Aged Care, Baulkham Hills)

Contact No: 041640088

2. **Samiksha Bhandari**

Designation: Registered Nurse (Uniting Residential Aged Care, Summerhill)

Contact No: 0426024566

3. **Larrissa Anderson**

Designation: Manager (Pop up Cosmetics)

Contact No: 0450441848