Sujan Paudel 5/84-86 Albert Road, Strathfield 2135, Sydney, NSW Mobile: 0473 580 009 Email: paudelsujan89@gmail.com

#### **Professional Summary**

Compassionate and dedicated carer with comprehensive training and hands-on experience providing personalized care to elderly residents. Possesses relevant certifications, practical placement experience, and necessary background checks. Proven ability to deliver high-quality support tailored to individual needs, ensuring comfort and dignity. Also skilled in maintaining cleanliness and hygiene standards.

# Education

**Certificate III in Individual Support (Ageing and Disability)** Block Learning, 2024

# Certifications

- First Aid and CPR Certificate
- Police Check
- Working with Children Check

#### **Professional Experience**

#### Aged Care Placement

RFBI Concord Community Village, Rhodes, NSW (15 days, 120 hours)

- Assisted elderly residents with daily activities including personal hygiene, mobility, and meal assistance.
- Developed and maintained positive relationships with residents, providing emotional and social support.
- Coordinated with healthcare professionals to ensure the well-being of residents.
- Implemented care plans tailored to individual needs and preferences.

### Cleaner

Quay Clean, Sydney, NSW (Since February 27, 2023 - Present)

- Perform cleaning duties according to company standards in various commercial locations.
- Maintain high cleanliness and hygiene standards.
- Collaborate effectively with team members to ensure efficient service delivery.

### Skills

- **Personal Care:** Proficient in assisting with daily living activities, personal hygiene, and mobility support ensuring residents' comfort and well-being.
- **Communication:** Excellent verbal and written communication skills, capable of interacting effectively with elderly residents, their families, and healthcare professionals.
- **Problem-Solving and Critical Thinking:** Adept at identifying and resolving challenges in a supportive and patient manner.
- **Time Management and Organization:** Strong organizational skills to effectively manage tasks and schedules.
- Learnability: Strong desire to learn and develop new skills to excel in this role.
- **Team Collaboration:** Ability to work collaboratively with care teams to deliver holistic care solutions.

# **Additional Information**

- Availability: 24 hours per week (Student Visa).
- Transportation: Own personal vehicle with international license

# References

1. Neena Acharya

Team Leader/Supervisor Quay Clean Phone: 0450 631 700 Email: <u>neena.acharya@quayclean.com.au</u>

2. **Rajan Khatiwada** Placement Coordinator Aussie Globe Academy Phone: 0420 498 555 Email: <u>rkhatiwada@aussieglobeacademy.com.au</u>

# 3. Samata Poudel

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