

RESUME

SHREEYA KARKI

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Objective:

I am looking for employment for the post of Assistant in Nursing/ personal care worker with your company. I wish to have my career which employs my skills and expertise fully to join the organization which values enthusiasm, professionalism, and commitment to perform significant responsibilities and opportunities.

Trainings:

- First Aid Training
- CPR Training
- Manual Handling
- Medication Training

Certificates:

- Certificate IV in Ageing Support
- First aid and CPR certificate

Professional skills:

- Ability to work successfully with others on collaborative projects and efforts.
- Productive worker with solid work ethic to exert optimal effort in successfully completing tasks.
- Organized and effective communicator with the ability to learn quickly and develop expertise to produce efficient contributions to the organization
- Competency in Microsoft Word, Excel, PowerPoint and Outlook environment.
- Honest, sincere, hardworking, Polite and dedicated.
- Skills for residence care
- Working within scope of practice.
- Performs own duty of care.

Education:

- [Degree/Certificate]: PCL in General Medicine, Nepal
- Year of graduation: 2021
- Relevant coursework: Health Assistant

Experiences:

- Worked as a health Assistant in Manmohan Memorial Community hospital Birtamod, Nepal (FEB 2022- FEB2023)
- Working as a personal carer assistant (permanent part time)at Catholic Aged Care Orange NSW, 2800
- Working casually as a care worker at Uniting Care in Orange NSW

References:

June Shah

Care Manager

Catholic Healthcare

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