

SERAI VUATA

Mona Vale, NSW 2103
0413225216 - seraijane.vuata@gmail.com

PROFESSIONAL SUMMARY

Compassionate and dedicated Assistant Nurse with 1 year of experience in a rehabilitation hospital, providing high-quality, person-centred care. Currently studying to become an Enrolled Nurse, I bring strong clinical skills, effective communication, experience providing personal care, and a commitment to supporting positive patient outcomes.

SKILLS

- Exceptional Customer Service
- Team Collaboration
- Working Under Pressure
- Cash Handling & EFTPOS
- Ability to Assess and Meet Customer Needs
- Effective Communication
- Time Management
- Adaptability in Fast-Paced Environments
- Food & Beverage Service
- Multitasking

WORK HISTORY

07/2024 to Current **Nursing Assistant**

Arcadia Pittwater Private Hospital – Warriewood, NSW

- Provided personal care including showering, dressing, toileting, and hygiene, maintaining dignity and privacy.
- Assisted with mobility, safe transfers, use of mobility aids, and repositioning.
- Observed and reported changes in patient health, behaviour, and wellbeing to nursing staff.
- Supported patients with meals.
- Maintained accurate documentation of care, observations, and incidents.
- Provided emotional support, companionship, and encouragement during challenging times.
- Monitored BGL, vital signs, assisted in wound care, and IDC care.

01/2023 to 07/2024 **Barista and GSO**

Narrabeen Glades Care Community – Narrabeen, NSW

- Fostered a warm and welcoming environment for residents and visitors, whilst independently managing the cafe making up to 80 coffees per day. Also assisting in the kitchen doing general duties.

05/2022 to 01/2023 **Receptionist**

OneonOne Childrens Therapy – Bondi Junction, NSW

- Warmly and professionally greeted and assisted clients, making appointments, handling invoices, and answering phone calls.

11/2021 to 04/2022 **Front of House Waitress**
Pittwater RSL Club – Mona Vale, NSW

05/2021 to 11/2021 **Section Waiter**
Guylian Cafe – The Rocks, NSW

03/2020 to 05/2021 **Administrative Assistant and GSO**
Narrabeen Glades Care Community – Narrabeen, NSW

- Warmly welcomed guests, answered multi-line phone systems, scheduled appointments and visits, and complied with COVID-19 procedures during pandemic. Assisted in kitchen as well doing general duties.

EDUCATION

Expected in 03/2026 **Diploma: Enrolled Nursing**
TAFE - St Leonards, NSW

07/2024 **Certificate III: Health Services Assistance**
Northern Beaches And Mosman College - Brookvale, NSW

11/2018 **High School Diploma**
Pittwater High School - Mona Vale, NSW

- Awarded 'Highly Commended in English Advanced'.
- Received 3rd ranking in Year 12 English Advanced.
- Professional development completed in VET Hospitality Kitchen Operations.

CERTIFICATIONS

- Provide First Aid - Obtained 2024
- Provide Cardiopulmonary Resuscitation - Obtained 2024
- Working with Children Check (WWCC) - Obtained 2022

CLINICAL PLACEMENT EXPERIENCE

Northern Beaches Hospital: 12/11/24 - 29/11/24 & 28/4/25 - 15/5/25

Pittwater Day Surgery: 10/7/24 - 12/7/24

Arcadia Pittwater Private Hospital: 11/6/24 - 4/7/24

REFERENCE

Amber Yee, Care Coordinator, Narrabeen Glades Care Community Opal Health Care - 0451 932 366

Liz Oak/Hardman, Registered Nurse, Narrabeen Glades Care Community Opal Health Care - 0412 880 254