

RESUME

Personal Details

Full Name: Salina Thapa Magar

Address: 10 Albillo Place, Eschol Park,
Nsw , 2558

Email: Salinamagar552@gmail.com

Mobile: 0450546003

Objective:

Energetic and dedicated toward professionals with higher aspirations, good communication skills, and decision-making abilities. I am seeking career advancement and a challenging work environment where I can make the best of my potential and contribute to the organization's growth.

Education:

Bachelor's in information systems

(Project in Topic Impact of Employees' Job Satisfaction of Organizational Performance in profit and nonprofit IT Consultancy Firms, software houses, and Local and Central Government)

Certificates:

- Police certificate
- Certificate IV Individual Support (Ageing/Disability)
- First- Aid Certificate

Trainings:

- First Aid Training
- CPR Training

Professional skills:

- . Ability to work on ideas and efforts successfully with others.
- . An efficient worker with a strong work ethic who puts up their best effort to finish tasks successfully.
- . Competency in the Microsoft Word, Excel, PowerPoint, and Outlook environments.
- . Organized and effective communicator with the potential to pick up new skills quickly and develop knowledge to provide contributions to the organization that are effective.
- . Sincere, honest, punctual, polite, and committed.
- . Capable of dealing with patients.
- . Skills for patients' care.
- . Working within the bounds of my expertise.

. Maintains one's own responsibility of care.

Experiences and Training:

Assistant in nursing (120 hours – vocational placement)
The Sister of Our Lady of China Unit 16/18 Henry
Lawson Dr, peakhurst NSW 2210, Australia

Duties Performed

- Assisting clients in their activities of daily living.
- Accompanying residents on daily walks.
- Assisting with general facility maintenance and food preparation.
- Collaborating as a part of the health care team.
- Responding in emergencies, answering buzzers, and informing Registered Nurses.

Job Title: Customer Service Representative

Company: Supamart IGA, Rosebay

Duties and Responsibilities

- Help customers with questions and problems.
- Solve complaints and make customers happy.
- Do sales transactions and handle money.
- Know a lot about products to give good information.
- Telling customers about discounts, and offers to boost sales and maintain customer satisfaction.

Declaration:

I hereby declare that all the information provided here is true to the best of my knowledge and belief.

References:

Puspa Thapa Family

Friend (AIN)

Phone Number: 0414042568

Ana Carandang

Supervisor in IGA

Phone number: 0412937554

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