<u>Resume</u>

Saeda Parveen 3/9 Reddall Street, Campbelltown, NSW, 2560 Email: <u>saedaparveen220@gmail.com</u> Phone: 0469002866

Career Objective

Hardworking and passionate jobseeker with strong organisational skills eager to secure entry level carer job in aged and disabled care settings. Ready to help team to achieve company goals.

<u>Skills</u>

- Cleaning
- Food preparation and safety
- Team work
- Coordination skills
- Housekeeping
- Database management
- First aid
- Verbal communications
- Proper knowledge of manual handling
- Medication administration

Education

Certificate III in Individual support (Ageing and Disability) Queensland institute of education 2021.

Masters in Professional Accounting and Business Administration Holmes institute, Sydney 2018

Experience

Greenhill aged care 190 Princess Hwy, Figtree, NSW, 2525 Working since August 2021 to present Position: Care worker

Reference:

Mohammed Isaa Registered Nurse of Greenhill aged care Phone: 0469320386