

Summary

A well-mannered, polite, and hardworking individual with expertise in caring for elderly residents. I possess strong interpersonal and communication skills and enjoy meaningful interactions with elderly individuals. I am seeking the Aged Care Assistant in Nursing (AIN) position to contribute compassionate care and enhance the well-being of residents.

Education

MBA International (Running)
University of New England, Sydney Campus,
Parramatta Campus, NSW

CHC33015 Certificate III in Individual
Support (2023)
Supreme Education and Training PTY LTD.
194 Lakemba Street, Lakemba NSW 2195

Masters of Science: Environmental
Science (2018 -2020)
Tribhuvan University, Kathmandu, Nepal

Skills

- Strong organizational and time-management skills
- Exceptional communication and interpersonal skills
- Ability to work independently and as part of a team
- Detail-oriented and able to handle multiple tasks simultaneously
- Experience in managing budgets and handling financial documents

Certifications

Food Handler Basics
Issued by NSW Food Authority

HLTAID011 Provide First Aid
Issued by Supreme Education and Training PTY LTD, 94 Lakemba Street, Lakemba NSW 2195

Professional Experience

Kitchen Cook (May 2023 - Present, 9 months)
Spit Roast Shop Milsons Point

- Optimizing kitchen operations with efficient food preparation, storage processes, and cleaning for enhanced functionality

Work Placement in Aged Care Assistant Nursing
(Nov 2023 - Dec 2023, 120 hours)
Beresford Hall Rose Bay NSW

- Enhancing resident comfort by providing compassionate care and assistance.
- Promoting residents' happiness by maintaining a clean, safe, and organized living environment.

School Teacher (Apr 2017 - Apr 2019)
Orchid School, Bharatpur, Chitwan, Nepal

- Assisting students in learning by employing differentiate instruction techniques and maintaining productive learning

References

Pooja Dahal
Registered Nurse,
Beresford Hall, Rose Bay
poojadahal592@gmail.com
+61 405967993

Muskan Pandey
Placement Coordinator
Supreme Education and Training PTY LTD
Pandeymuskan005@gmail.com
+61 480322403

Milan Sapkota
Head Chef,
Spit Roast Shop Milsons Point
milansapkota47@gmail.com
+61 426634791