Aashima Sohi

Student

Contact

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Skills

English Hindi and Punjabi fluency

Fluent in English Hindi and Punjabi

Soft spoken and well behaved

Customer assistance

Records Maintenance

Basic math skills

Customer Relations

Hardworking and passionate job seeker with strong organizational skills. Experienced to work in fast-paced environment. Excellent customer service skills. Ready to help team achieve company goals. Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willingness to take on added responsibilities to meet team goals. Passionate about promoting lasting customer satisfaction by delivering quality service and unparalleled support. Proficient in customer service best practices and related options. Collaborative leader with dedication to partnering with coworkers to promote engaged, empowering work culture. Documented strengths in building and maintaining relationships with diverse range of stakeholders in dynamic, fast-paced settings. Strong leader and problem-solver dedicated to streamlining operations to decrease costs and promote organizational efficiency. Uses independent decision-making skills and sound judgment to positively impact company success. Detail-oriented team player with strong organizational skills. Ability to handle multiple projects simultaneously with a high degree of accuracy. To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills. Dependable individual with exceptional people skills. Real team player committed to high levels of job performance. Positively interacts with customers and employees alike in retail environment.

Work History

2022-01 - 2023-01

Supermarket Worker

Easyday, Karnal

- Rotated grocery products ensuring that expired or spoiled items were immediately removed and adhered to "first in, first out" rule.
- Assisted customers with price checking fruits and vegetables and finding requested items in department.
- Checked aisles for spills to complete quick clean-up.
- Pleasantly greeted customers and provided prompt and courteous service.
- Delivered assistance and service by carrying packages and bags and securing customer purchases in vehicles.
- Helped customers complete purchases by moving

Skills

- Time management skills
- Written and verbal communication
- Testing and grading
- IEP comprehension
- Test methods knowledge
- Individual and group instruction
- Student Evaluation
- Official Practice Tests (OPT)
- Curriculum Development
- Interactive Teaching
- Extensive English grammar knowledge
- Verbal and written communication
- Order delivery practices
- Food preparation and safety
- Customer engagement
- Ordering procedures
- Stocking and replenishing
- Menu memorization
- Hospitality service expertise
- Cleaning and organization
- Kitchen maintenance
- Food arrangement
- Price checking
- Customer service-focused

heavy items, collecting payments, and bagging purchases.
- Maintained current knowledge of shelf planograms and end cap plans to merchandise products.
- Removed trash, swept, and mopped floors for professional appearance.
- Inspected floor displays, noted missing items, and immediately replenished merchandise.
- Assisted customers by finding items quickly to boost store satisfaction rates.
- Used pallet jacks and hand trucks to move merchandise to sales floor for stocking.
- Retrieved items for customers and verified prices.
- Cleaned and maintained store aisles and merchandise displays to provide customers with positive experience.
- Prepared orders for customers without delay to deliver excellent service.
- Addressed customer complaints and concerns, providing mutually beneficial solutions.
- Stocked shelves and organized merchandise displays for easy retrieval.
- Communicated with customers and staff politely and professionally to uphold store standards.
- Operated cash register to accurately process and record customer payments.
- Collected shopping carts from parking lot and returned to stand to keep lot organized.
- Built customer loyalty and retention by delivering excellent shopping experiences.
- Opened, shelved and merchandised new products in visually appealing and organized displays for optimal sales promotions.
- Listened to customer needs and desires to identify and recommend optimal products.
- Wrapped, boxed and weighed bakery department products.

2022-05 - 2022-12

PTE Trainer

Vani Institute Of Ielts And Overseas, Karnal
- Increased ESL students' reading levels by integrating online word games and altering lesson plans for

Merchandise organization	students needing extra guidance.
Product processing	• Developed and taught ESL curriculum to improve students' conversational abilities.
Storing daily deliveries	• Gave one-on-one attention to each student while maintaining overall focus on entire group.
Monitoring inventory	• Educated students in basics of English grammar and conversational speaking.
Cleaning skills	
Temperature monitoring	• Developed activities and integrated technology to diversify instruction.
Weighing items	• Adopted new technologies and online platforms to facilitate student learning.
Grocery equipment	• Promoted critical thinking to build subject engagement and interaction.
Assisting customers	
Carrying purchases	• Coached students on English pronunciation and intonation for eloquent conversation.
Cleaning and sanitation	• Conducted individualized tutoring sessions for students with additional learning needs.
Shelf organizing	• Supported students holistically to achieve academic success.
Retail Sales	• Set assessments to measure student progress and identify growth opportunities.
Placing orders	
Escorting customers	• Created and delivered engaging lesson plans to accommodate different learning styles.
Rotating products	• Facilitated small group and individual instruction to maximize student learning.
Maintaining freshness	• Used positive reinforcement and provided clear feedback to help students succeed.
Sanitizing requirements	
Product ordering	• Conducted skills assessments to uncover performance gaps.
Quality control guidelines	• Managed several internet-based language programs.
Updating prices	• Reviewed course materials and student progress to identify strengths and weaknesses for future improvements.
Inspecting merchandise	
Marking down products	• Encouraged students to deepen knowledge with additional learning opportunities.
	• Provided individual mentoring and special tutoring to struggling students.
	• Facilitated class discussion to help students work through questions and expand understanding.
	• Prepared students for tests by teaching relevant concepts and enforcing good test-taking skills.

- Created advanced job placement training focusing on promotions, career changes and career advancement.
- Conducted group lectures and small-group instruction to teach and reinforce concepts.
- Assigned lessons and corrected homework.

2021-11 - 2022-12

Cleaner

Ms Mobile Plaza, Karnal

- Handled equipment, chemicals, and materials properly and with caution.
- Organized and used industrial cleaning products following strict safety procedures.
- Used time management and efficient cleaning methods to meet deadlines.
- Ordered and stocked cleaning supplies based on current workload and upcoming jobs.
- Provided assistance to other staff members with cleaning of difficult areas.
- Developed and implemented comprehensive cleaning plan for entire building.
- Cleaned and polished glass doors, mirrors and other surfaces to maintain professional appearance.
- Performed daily facility checklists for cleaning floors, wiping down glass entryways and collecting trash.

Education

2023-03 - Current

Bachelor Of Nursing: Nursing And Midwifery

Western Sydney University, Campbelltown Campus - Narellan Rd And Gilchrist Dr.,Campbelltown NSW2560

- Received a scholarship of AU$ 6000

2006-04 - 2022-03

Year 12

Pratap Public School - Sector-6, Karnal

Interests

Painting

Dancing