

Resume

Kalpana Sharma

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Contact: 0451467743

Position Attributes:

- Genuine love and genuine interest in the well-being of individuals
- Enthusiastically committed to the role of a home care worker, dedicated to supporting others
- Outstanding skill in cultivating trust without getting emotionally overwhelmed
- Excellent interpersonal, listening, and communication skills, both written and spoken
- Uncommon ability to work independently with grace under pressure
- Solid organizational skills, goal-oriented, proactive, excellent at reporting, and persistent
- Emotionally mature with a strong sense of responsibility Reference

Education

- **Diploma in Community Welfare Work (2010)** – Cambridge International College, Perth
- **Bachelor's Degree in Humanities and Social Science (2004)** – Nepal

Training:

- Current Senior First Aid Certificate
- Manual Handling
- Hand Hygiene
- Medication Competency Personal care advance practice(PCAP)
- Safety Awareness
- Fire Warden
- infection control
- Food Safety
- Current WA Car License

EMPLOYMENT HISTORY :

Baptist Care (2011-2012)

Role: Disability Support Worker

Responsibilities:

- Personal care (showering, dressing, grooming, feeding, toileting)
- Using hoist for transfers (manual handling and lifting)
- Assisting residents with daily living activities
- Knowledge of infection control, elder abuse, manual handling, etc.
- Documentation of resident behavior and progress notes using computer system
- Participation in training and educational programs

Mental Hospital Osborne Park (2012)

- Role: Assistant in Nursing (AIN)
- Responsibilities:
- Similar duties as mentioned above

Kin Care Health Care Private Limited (2013-Present)

Role: Home Care Worker

Hall & Prior from 2018 – Present

Role: PCA and PCAP

Responsibilities:

- Personal care (showering, dressing, grooming, feeding, toileting)
- Documentation of client's activities and reporting
- medication administration.
- Awareness of duty of care to clients and staff
- Cultural and spiritual sensitivity

Position Qualities:

- Profound compassion for the care and well-being of individuals
- Passionately dedicated to serving as a home care worker to enhance the lives of others
- Exceptional talent in building trusting relationships while maintaining emotional balance
- Superior interpersonal, listening, and communication skills (both written and spoken)
- Rare ability to work autonomously and thrive under pressure
- Strong organizational skills, goal-driven, proactive, adept at reporting, and persistent
- Emotionally mature with a keen sense of responsibility Reference

Reference

Aisle Batucan

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Hall & Prior Nursing Home

115 Leach Highway Wilson, 6107 WA

Phone:0894581524

Email:aisle.batucan@hallprior.com.au

Andrea Campbell

KinCare Healthcare

243 James St, Northbridge 6003 WA

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