

# NAVKARAN SINGH

## CONTACT

### PHONE:

0434 956 177

### EMAIL:

Navkaran139@gmail.  
com

### ADDRESS

34 stoneham cct, oran  
park, NSW 2570

## EDUCATION

---

Diploma of nursing | 1<sup>ST</sup> Year student

Certificate III in aged care 90% done, waiting for placements

ENGLISH PROFICIENCY | PEARSON'S TEST OF ENGLISH (PTE) SCORE  
79/90

CERTIFICATE IN COMPUTER APPLICATION | Passed

YEAR 12 | Major in medical studies 82.8%

YEAR 10 | 87%

## WORK EXPERIENCE

---

- Assistant in nursing
- Worked at 7eleven
- Worked as a kitchen hand in an Indian restaurant
- Assistant manager at McDonalds'
- PTE trainer at E-school

## SKILLS

---

- Analyzing complex tasks and breaking into logical stages
- Working effectively in a team
- Mentoring, motivating and demonstrating leadership as appropriate
- Time management and self-management skills
- Excellent written and verbal communication skills
- Computer literate and internet savvy

- Ability to multi-task, work under pressure
- Liaising with stake holders and sponsors
- Good interpersonal skills, ability to work in a team