





PRAGYA KHATRI | Personal Care, Disability Support, And Nursing

 Auburn, 2144, Australia

 +61 411369994

 [pragyakhatri281@gmail.com](mailto:pragyakhatri281@gmail.com)

 <https://www.linkedin.com/in/pragya-khatri123/>

PROFESSIONAL SYNOPSIS

- Compassionate and skilled Personal Care Assistant with 5+ years of expertise in providing empathetic client care and support.
- Proficient in incident reporting, behavioral management, and progress documentation.
- Demonstrated expertise in assisting individuals with disabilities, performing essential daily activities, and ensuring medication schedules are accurately followed.
- Known for creating a positive rapport with clients through engaging conversations and recreational activities.
- Committed to maintaining a safe and clean environment, with a strong focus on client well-being and emergency response.
- Experienced in administrative duties, relationship building, and effective communication.

SKILLS

Client Care and Companionship | Incident Reporting | Behavioral Management | Documentation and Records Management | Disability Support | Medication Management | Personal Care Assistance | Safe Lifting and Transferring | Recreational Activity Planning | Mobility and Household Assistance | Emergency Response | Meal Preparation | Verbal and Written Communication | Multitasking and Organization | First Aid and CPR | Technical and Administrative Skills | Problem-Solving | Client Relationship Management

WORK EXPERIENCE

| Empowering Disability Partners  |  |                    |
|---|--|--------------------|
| Disability Worker Support   |  | Jan 2023 - Present |
| <ul style="list-style-type: none"><li>Providing comprehensive care, focusing on enhancing daily living skills, personal hygiene, and emotional well-being for individuals with disabilities.</li><li>Successfully implementing and monitoring individualized care plans, addressing diverse physical, emotional, and social needs.</li><li>Demonstrating proficiency in medication administration, record management, and emergency preparedness.</li><li>Actively engaging clients in stimulating activities, fostering independence and a positive living environment.</li><li>Ensuring a safe and clean-living space by adhering to stringent health and safety protocols.</li></ul> |  |                    |
| Ekaa Care   |  |                    |
| Disability Support Worker (Placement)   |  | Nov 2022           |
| <ul style="list-style-type: none"><li>Collaborated with the nursing team to deliver holistic care to clients, including assistance with medical procedures and assessments.</li><li>Maintained accurate and up-to-date client records, ensuring continuity of care.</li><li>Demonstrated strong problem-solving skills by promptly responding to emergencies and escalating concerns to appropriate personnel.</li><li>Effectively managed administrative tasks to support efficient workflow and client care.</li></ul>  |  |                    |

PREVIOUS WORK HISTORY

- Volunteer Staff Nurse | Khagendra New Life Disability Home, Pashupati | 2014 - 2017
- Staff Nurse | Vridha Ashram/Old Age Home | 2014 - 2017
- Staff Nurse | Heartland Clinic Pvt. Ltd. | 2017 - 2020
- Staff Nurse | International Friendship Children’s Hospital | 2020 - 2022
- Cleaner | Link Service, Sydney | 2022 – 2023

EDUCATION

- Diploma in Hospitality and Kitchen Management, Imperial Institute of Sydney, Present
- Certificate IV in Disability, Carer Institute Australia, 2023
- Diploma in Nursing, Nepal Institute of Medical Science and Technology, 2017

CERTIFICATIONS

- First Aid and CPR
- Police Clearance
- Working with Children Check
- NDIS Clearance
- Covid-19 and Aged Care Training
- NDIS Workers Orientation Module

- NDIS Workers Induction Module
- Supporting Effective Communication Module
- Supporting Safe and Enjoyable Meal Module
- Supporting People to Stay Infection Free
- Dementia Discovery: Communication Matters, Empathy Matters, Understanding the Brain and Dementia

**Languages:** English, Hindi