

## **ROZEE MAHARJAN**

**2/9 Pembroke street, Epping, NSW 2121**

**0449 880 176**

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A self-motivated and hard-working individual can cope well under pressure. Proven ability to use initiative and problem-solving skills to successfully deal with challenges and effectively handle difficult situations. An energetic and fast learner who is committed to excellent result, team orientated and fast learner.

### **Current Objective:**

I am currently looking for a casual or part-time role where I can continue to develop my interpersonal and communication skills whilst I complete my studies in nursing. My current availability is everyday and available to do any shift.

### **Experience:**

#### **❖ Estia Health, Epping The Popular-2020 till now:**

- Assisting patients with activities of daily living such as showering, bathing, dressing, grooming, and toileting.
- Preparing patients for an appointment or outings.
- Maintaining a clean and safe working environment.
- Serving meals to patients then monitoring their eating habits and feed them if necessary and providing meal supplements as needed.
- Keeping patient's rooms and equipment clean, neat and orderly.
- Generally assisting with patients' overall comfort.
- Helping patients to walk transfer and use a different walking aid

#### **❖ Cafe all-rounder – 2018 September to till now**

##### **Bar gelato – Darling Harbor**

##### **Responsibilities:**

- Sandwich hand: making sandwich as order
- Barista: making coffee
- Cash handling
- Cleaning: moping the ground, cleaning glass, maintaining the area tidy
- Customer service: timely served

- Customer relation: once I met one customer who came for the coffee and the customer got wrong order so he was angry then I made him new coffee and asked for the apology.

❖ **Registered nurse -2017 February – 2018 February**

- **Kathmandu hospital - Tripureshwor Kathmandu**
- **Responsibilities:**
  - Providing care and medication to the patient
  - Assisting doctor with patient.
  - Medication Administration
  - Patient evaluation
  - Patient consultation
  - Patient Management
  - Personal care needs
  - Care Plan Development
  - Infection control measures
  - Maintaining their record and reports.

❖ **Registered nurse: 2016 September-2017 January**

- **Primary health care center – Lalitpur, Nepal**
- **Responsibilities:**
  - Conducting health promoting programs
  - Providing care and medication
  - Assessing and evaluating care for patient.
  - Patients advocacy
  - Provide midwifery, antenatal and postnatal care
  - Providing treatment and care to the patient.
  - Documenting and recording

❖ **Skill:**

- Profound knowledge on sales and customer service
- Strong networking and problem solving skill

- Great team player with the ability to multitasking
- Punctual friendly and approachable
- Planning and organizational skills
- Excellent in building client relationship
- Good communication skill
- Expert with advance Microsoft excel, word, PowerPoint
- Hospice and palliative care experience
- Fast learner
- Stress tolerance
- Conflict management
- Customer service orientation

### **Education:**

#### **Diploma in Leadership and Management: 2019 – 2020**

Australian Health and Management Institute Harris Park, NSW

#### **Certificate IV in ageing support: 2018 – 2019**

Australian Health and Management Institute Harris Park, NSW

#### **Proficiency level certificate in Nursing**

Green Tara College of Health Science Kathmandu, Nepal

### **References: -**

#### **Ganga (Registered Nurse)**

Estia Health Epping

Phone num: 0449989177

#### **Mandip Shrestha**

Phone num: 0468865016

### **Registered Nurse**