

RESUME AISATOU FATTY

Address: 1B Konara Street Leppington NSW 2179

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EDUCATION & TRAINING

- 2018 High School Certificate (Holroyd High School)
- 2021 Certificate III in English for Further Study
- 2019 Certificate III in Health Services Assistance
- 2019 First Aid Certificate
- 2020 'Quality, Safety and You' - NDIS Worker Orientation Module
- 2023 Diploma of Community service (Case Management)
- 2024 NDIS Worker Check
- Certificate IV in Ageing Support

SKILLS SUMMARY

- Assistant Nurse, SWIAA Villages, Bossley Park Aged Care
- Demonstrate good communication skills and for resident in a professional manner
- Maintain all necessary records and provide reports as required
- Encourage and support residents to develop personal care

EMPLOYMENT HISTORY

June 2019 to Present: SWIAA Villages, Bossley Park Aged Care.

Assistance in Nursing (AIN)

Key Responsibility and Duties

Comprehensive support residents with activity of daily livings (ADLs) such as:

- Showering residents after the handover
- Feedings
- Beds making
- Toileting
- Follow basic food safety practice
- Assist with personal and oral hygiene
- Assist with mobilization
- Work legally and ethically
- Respond immediately to calls from patient for assistance or treatment and alert medical staff to pending emergency
- Engage in housekeeping tasks such as replacing linens on beds, cleaning patient rooms and removing and replacing trash bags
- Work with dining room personnel to ensure that all residents get the correct meals and that all residents are able to eat

- Provide an environment that is conducive to the health, safety, care and development care plans as require by individual residents
- Respecting and maintain residents' privacy and confidentiality when providing care.
- Ensure ongoing support for all residents despite their ethnicity despite their cultural background, age and gender and health status.
- Ensure that all meals, snacks, and drinks are varied, nutritionally adequate and served at regular intervals.
- Demonstrate behaviour consistent with service and facility standards
- Develop respectful, positive relationships with resident's family members when during their visits
- Assist and participate in active indoor and outdoor activities
- Being aware of, and responsive to the needs of individual residents.

2023 Diploma in Community Services (Case Management)

Student Work Placement

Key Responsibilities and Duties

- Work in accordance with Metro Assist policies and procedures
- Follow all reasonable direction provided by Team Leader
- Answering phone calls
- Assist staff and clients through office tasks as directed by Metro Assist staff, example welcoming client to the office, prepare documents and conduct calls for appointment,

Dec 2019 to Mar 2020: Better Future Family Day Care Pty Ltd

Coordinator Role

Key Responsibility and Duties

- Regular visit to educators to ensure regular compliance of the service and the safety and wellbeing of children in their care.
- Building strong and meaningful relationship with educators to ensure they are supported.
- Training & development of Educators particularly in knowledge of quality frameworks, regulations and service policies to increase their capability.
- Being actively involved with children's play at the child's level
- Maintain accurate administrative records, incident reports, attendance records,
- Attend staff meetings.
- supervise, resource and support educators through regular home visit

EDUCATION & TRAINING

- 2018 High School Certificate (Holroyd High School)
- 2019 Certificate III in Health Services Assistance
- 2019 First Aid Certificate
- 2020 Certificate II in English
- 2020 Certificate III in English
- 2021 Certificate III in English for Further Study
- 2023 Diploma in Community Services (Case Management)
- 2025 Certificate IV in Ageing Support

Referee: 0415 159 365