

# PATCHARAPORN KOEDAIM

## NURSING ASSISTANT

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### OBJECTIVE

To be a highly dedicated certified Nursing Assistant with an exemplary record for caring and thorough resident service. Be adept at handling difficult or traumatic situations with complete courtesy and professionalism. Able to work well independently and as a resident aged care team member.

### EXPERIENCE

**2022-September 2022**

**Nursing Assistant** • Dural House, Thompson Health Care

In this role I was responsible for the care of aged care residents. Reporting to nurses and doctors, following patient schedules with diligence, integrity and compassion whilst aligning with policy and procedure set out by the aged care facility. All work during this time had to be done with efficiency whilst dealing with the threat of the COVID-19 virus. Extra precautions had to be adhered to and extra care taken with all assignments.

#### Responsibilities:

- Attend to clients upon request
- Assist clients with meals, grooming, showering and any other hygiene needs
- Administer medications, and supervise the taking of medications where needed
- Check client vital signs where needed

#### Achievements:

- Developed great client rapport by being empathetic, communicative and involved in client well-being
- Created a nice and friendly work environment by respecting other workers and supervisors

### EDUCATION

Phasanusorn Bangkae School  
(High School)  
Thailand

2015

Hospital work certificate

Basic Life Support certificate

**State of Thailand**

2022-present

Certificate III in Individual  
Support (Ageing)

CPR

First Aid

Manual Handling

Simulation and Role

**State of Advance College NSW**

### KEY SKILLS

- PHYSICALLY FIT, ABLE TO MOBILISE PATIENTS
- BEDSIDE MONITORING
- MANAGING MEDICATIONS
- PATIENT ASSESSMENTS
- COMPUTER SKILLS
- DATA ENTRY
- EMAIL
- RECORD KEEPING
- DRESSING AND CHANGING PATIENTS
- CLEANING AND BATHING IMMOBILE PATIENTS
- SUPPLY MANAGEMENT
- ASSESSMENTS AND VITALS

**2019-2021**

**Food Preparation and Packing Assistant • Big Crunch**

A high paced challenging position where there was a variety of skills that had to be learnt to carry out the role successfully. Daily operations included the preparation of food, packaging of food, quality checking and labeling for food delivery. Adhering to all health and safety policies.

**Responsibilities:**

- Food Preparation, including sushi, salads, rice paper rolls
- Packing food as per health regulations
- Checking food quality and presentation
- Labelling packaged food for delivery
- Monitoring food orders

**Achievements:**

- Developing production line strategies by making food production faster without decreasing quality.
- Upholding the highest level of food safety and quality by understanding policy and procedures, and using due diligence.

**2018-2019**

**Cleaner • Sweet Home Cleaning Services**

In this role I was responsible for the cleaning of office blocks and private homes. With a high attention to detail I successfully worked autonomously and as part of a team to complete assigned jobs.

**Responsibilities:**

- Cleaning floors, using manual or mechanical cleaning equipment
- Dusting and tidying assigned areas
- Cleaning and disinfecting washrooms and toilets
- Maintaining standards of hygiene and cleanliness
- Ensuring chemical cleaning products are handled and stored safely
- Keeping work tools tidy and in order

**Achievements:**

- Enhanced work practices by developing cleaning routines to suit each job site
- Worked autonomously when necessary due staff on leave, etc, and achieved required results

- CPR
- BASAIC LIFE SUPPORT
- FIRST AID
- FIRE SAFETY

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**2016-2018**

**Nursing Assistant • Ratchapipat Hospital, Bangkok, Thailand**

A challenging role in a fast paced hospital where I had to remain physically and mentally fit. In my role as nursing assistant I had to remain focussed and be a quick problem solver where circumstances needed.

**Responsibilities:**

- Interview patients and record their medical history and physical condition
- Obtain patient vital signs, including pulse, blood pressure, temperature, and respiration
- Provide routine care for patients
- Observe patients' health and review medical charts
- Accompany patients to their rooms and assist with mobility
- Assist physicians and registered nurses
- Communicate with patients and their families
- Administer nasogastric tube feeding
- Assist with emergency rescue ambulance, interfacility transfer missions
- Manage supplies and restock inventory to ensure optimal availability for patient care
- Supervise patients with diminished capacity and monitor safety hazards
- Communicate and collaborate with interdisciplinary team to carry out doctors orders and provide optimal treatment
- Help patients with daily activities such as meals, hygiene, and dressing
- Assist with grooming and bathing patients
- Catheter change and preparation

**Achievements:**

- Obtaining patient satisfaction by going above and beyond to get to know each individual patient and cater their care for the best outcome
- Enhancing the skills of co-workers by communicating and sharing real life examples of patient situations and how they were best dealt with to ensure patient satisfaction was met as well as adhering to strict policy and procedure

**REFERENCES**

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Available on request