

Samana Khadka
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I am writing to you to in reference to the carer position as advertised on 'seek'. I believe I would be excellent fit for the position since I have completed Certificate- IV in ageing course, and has been working in this field. I have completed certificate in manual handling, hand hygiene and first aid for providing quality in care.

At my workplace, my roles are to assist resident with their activities of daily living such as assisting them with shower, feeding and providing support to those who are cognitively declined. Following the care plans and working closely with the clients will make me confident and independent to work as CA in an aged care home.

It would be great for me to be part of Team of your organization in future and I would love to bring my skills, knowledge and passion to this organization for making a positive contribution in the care provided to the clients admitted.

My resume is enclosed with this cover letter and resume is attached for reviewing further details. Looking forward to work with your organization.

Kind Regards,
Samana Khadka

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Profile

I am a self-motivated, reliable person who is capable of meeting all the criteria you set in job post. I have significant experience of working in aged care and nursing home. A quick learner, willing to take on new challenges with creativity and enthusiasm. Looking for an immediate start and join a successful team where I can fulfil my potential and further advance my skills, learn new things, and be the best I can.

Experience

Guzman Y Gomez | Customer Service | Castle Hill | Mar-2022 to April-2023

Assistant in Nursing (AIN) under supervision | Tallwoods Corner Aged Care | Dec-2022

Assistant in Nursing (AIN) | Trinita Nursing Services | Gosford | Apr-2023 to Present

Duties and Responsibilities:

- Working according to care plan
- Domestic services to resident
- Report and document any changes in resident's health and well-being
- Pain monitoring
- Document Incident/Hazard Reports
- Maintain the workplace equipment and environment
- Recognize health and environmental hazards and reports damages, faults and problems, using appropriate incident reporting
- Fulfill duties as allocated and prepared to alter routines to meet the changing needs of the residents
- Manual Handling Procedures
- Maintain WH&S and NDIS standard.

Education

Bachelor of Nursing | Australian Catholic University | 2024

Key Abilities

- Analysis, strategy development and delivery from identified needs
- Traditional care and commitment to organizational targets
- Communication nucleus with depth of cultural awareness
- Rapport and relationship management with lasting focus

- Enthusiastic, knowledge-hungry learner and committed to excellence in my work
- Highly motivated self-starter who takes initiative with minimal supervision
- Conscientious go-getter who is highly organized, dedicated, and committed to professionalism
- Resourceful team player who excels at building relationships with customers and colleagues

Trainings and Certificate

Certificate IV in Ageing

Manual Handling

Infection Control and Hand Hygiene

Dementia Handling

Elder Abuse Training

WH&S Training

Incident/Accident/Hazard Management Training

Continence Management and Assessments

INTEREST

- Working for the community and society
- Aged care, disability care and childcare
- Basic computers with administration roles

Reference

Provided upon request.

- Productive employee with solid work ethic who exerts optimal effort in successfully completing tasks.