

GRACE PEARSON

STUDYING AIN

CONTACT



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Cathrine field 2557

SKILLS

- Developing care plans, delivering emotional support, and communicating effectively with clients and their families.
- I can work great in a team or independently I have great leadership skills and have trained
- Companionship and Emotional Support
- Client Requirements
- Housekeeping Skills
- Documentation Skills

PROFESSIONAL SUMMARY

Passionate individual with experience in providing assistance to individuals with physical, emotional, and mental disabilities. Proven ability to create innovative solutions to support individuals in achieving their goals. Skilled in developing care plans, delivering emotional support, and communicating effectively with clients and their families.

EXPERIENCE

November 2022 - Present

Disability Support Worker

Good life venture , Grafton, NSW

- Administered medication as prescribed by healthcare professionals in accordance with policy and procedures
- Provided emotional support to clients during difficult times or crisis situations
- Supported clients in accessing community resources and leisure activities
- Assisted clients in developing daily living skills such as budgeting, cooking and cleaning
- Maintained accurate records of client progress including observations, assessments and reviews
- Provided compassionate care and support to individuals with physical disabilities, mental health issues and learning difficulties

August 2022 - November 2023

Bartender

The Grafton hotel , South Grafton , NSW

- Developed strong working relationships with customers and staff.
- Kept bar organized and clean during busy hours.
- Efficiently managed multiple tasks simultaneously while maintaining a professional demeanor.
- Handled cash drawer accurately throughout shift including opening and closing out register each day.
- Performed all cleaning duties before, during and after shift including sanitizing bar surfaces.
- Greeted patrons promptly and cordially, exhibiting excellent guest service skills.
- Trained new staff on proper bartending techniques including mixing drinks, pouring beer, stocking liquor shelves and handling cash transactions.

October 2019 - June 2021

FAST FOOD WORKER

Mcdonalds Grafton

- Maintained accurate records of inventory used for daily operations such as liquors, beers, wines and mixers
- Communicated orders to kitchen staff to turn tables faster, keeping food fresh and hot
- Restocked condiments, silverware, napkins., throughout the shift as needed for optimal guest satisfaction
- Trained new employees on restaurant policies
- Managed closing duties such as counting money and cleaning
- Some rolls I participate in while at work are:I work as a barrister and use costumer service, such as order taking, as well as cleaning as it's a necessity due to working with food as we need to meet the health and safety regulations

EDUCATION

October 2022

Responsible service of alcohol in Bartending

CHS, South Grafton , Nsw

Relevant Coursework

- RSA,RCG

February 2022

High School Diploma

South Grafton high school , South Grafton , Nsw

CERTIFICATIONS

- RSA
- RCG

REFERENCES

References available upon request