

## KAJAL KATARIYA

1602 Dominion Road Extension Mount Roskill Auckland 1041, NZ

Email: [kajalkatariya25@gmail.com](mailto:kajalkatariya25@gmail.com), Ph: +640273322856

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- Registered nurse with more than 5 years of experience.
- Assertive in all situations.
- Good computer knowledge.
- Punctual, reliable, flexible, trustworthy and honest.
- Excellent communication skills.
- Multitasked.
- Excellent team player.
- Hardworking and dedicated.
- Ability to adapt to any situation.

### EDUCATION

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**Bachelor of Science in Nursing**

**OCT 2017**

*T & Tv college of nursing | Surat, Gujarat, India*

### WORK EXPERIENCE

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**CAP Students in Nazareth Aged Care**

**16 Sep 2024 – 11 Oct 2024**

Roles:

1. Caregiver: Assist residents with daily living activities such as bathing, dressing.
2. Observer: Monitor residents' health and report changes to supervising staff.
3. Learner: Acquire practical skills under the supervision of registered nurses and HCA.
4. Supporter: Provide emotional and social support to residents.
5. Team Member: Collaborate with the healthcare team to ensure holistic care.

Responsibilities:

1. Assist with personal hygiene, feeding, and toileting.
2. Monitor and document residents' vital signs and overall health.
3. Support the administration of medications under supervision.
4. Participate in wound care, mobility exercises, and rehabilitation activities.
5. Communicate effectively with residents, families, and staff.
6. Adhere to infection control, safety protocols, and organizational policies.
7. Maintain confidentiality and uphold professional and ethical standards.
8. Contribute to care plans and document progress in residents' records.

**Registered Nurse- Chemotherapy Unit**

**01-Oct 2021 – 13-June 2024**

**Promoted As a Charge Nurse-Chemotherapy Unit**

**01-July-2022 – 31-Aug-2024**

**Venus Hospital, Surat, Gujarat, India**

Roles:

1. Leadership: Supervise nursing staff and manage unit operations.
2. Coordination: Facilitate communication between patients, families, and the care team.
3. Mentorship: Train and support staff in chemotherapy protocols.
4. Advocacy: Ensure patient needs and concerns are addressed.
5. Resource Management: Oversee supplies, equipment, and staff schedules.

Responsibilities:

1. Monitor patients during chemotherapy and manage side effects.
2. Supervise safe preparation and administration of chemotherapy drugs.
3. Educate patients and families about treatment and care.
4. Ensure adherence to clinical protocols and safety standards.
5. Respond to emergencies and adverse reactions promptly.

6. Maintain accurate documentation and audit patient records.
7. Collaborate with multidisciplinary teams for seamless care.
8. Manage inventory and ensure resource availability.

#### **Registered Nurse-EMR-Covid 19 Department**

**28-July 2020 – 28-Feb 2021**

**Venus Hospital, Surat, Gujarat, India**

##### **Roles:**

1. Provide immediate care in critical situations.
2. Triage patients and prioritize care.
3. Advocate for patient needs and preferences.
4. Educate patients and families on treatment and follow-up care.
5. Infection Control: Adhere to PPE protocols, prevent cross-contamination, and ensure proper waste disposal.

##### **Responsibilities:**

1. Stabilize and treat life-threatening conditions.
2. Administer emergency medications and interventions.
3. Monitor and operate medical equipment.
4. Emergency Management: Respond to critical situations, perform CPR, and stabilize patients.

#### **Registered Nurse-Medical Surgical & ICU**

**11-July 2018 – 13-Jan 2020**

**Venus Hospital, Surat, Gujarat, India**

##### **Roles:**

1. Provide specialized care to critically ill patients.
2. Monitor patient conditions and operate life-support systems.
3. Act as a patient advocate and coordinate care.
4. Educate and support families.

##### **Responsibilities:**

1. Continuously monitor vital signs and respond to changes.
2. Administer medications and manage life-support equipment.
3. Respond to emergencies like cardiac or respiratory failure.
4. Perform wound care and manage invasive devices.
5. Develop care plans and document patient progress.
6. Adhere to safety protocols and infection control measures.
7. Collaborate with multidisciplinary teams for optimal care.

### **TRAINING AND CERTIFICATE**

APC Registration No: 340861	<b>16 Oct 2024 - 30 June 2025</b>
Scope Registered Nurse (General and Obstetric nursing.)	
Completed CAP at Lonsdale Education Center.	<b>11 Oct 2024</b>
Completed The New Zealand Specific Nursing Theory-I at Lonsdale Education Centre.	<b>31 March 2024</b>
Completed Clinical Placement at Nazareth House Aged Care home.	<b>16 Oct 2024</b>
Completed OET	<b>2023</b>

### **REGISTRATION & LICENCE**

New Zealand Nursing Council Registration No:	<b>340861</b>
Nursing and Midwifery Board Aphra Registration No:	<b>NMW0002876462</b>
Gujarat (India) Nursing council registration No:	<b>A-II/H-II-11342</b>

**CASES ENCOUNTERED**

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Angina Pectoris	Assault Cases	Anemia
Hypotension	Medico-Legal Cases	Dislocation of Joints
Myocardial Infarction	Road Traffic Accidents	Industrial Accidents
Unconscious Patients	Drowning	Foreign Body Aspiration
Cancer-Cases	Burns	Mass Casualties
Psychiatric Emergencies	Dementia	COPD

**PROCEDURES ASSISTED**

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Suturing, CPR, Bowel Wash, IT tube insertion, Ear and Eye Washes, Drain removal, Bone marrow Sampling etc.

**EQUIPMENT HANDLED**

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Mechanical Ventilator, Cardiac Monitors, Infusion Pump, ECG Machine, Syringe Pump, A.B.G Machine, Defibrillator, Pulse Oximeter, Glucometer, Bladder scan, Vacuum Suction, Nebulizer Machine, Biological Safety Cabinet.

**REFERENCE**

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- Urvishaben Nileshbhai Mandaviya  
Working at local doctors - Ranui as RN (NZ)  
Email: urvishabenmandaviya2512@gmail.com  
+640225820210
- Simranpreet Kaur  
RN- Nazareth house, aged care, NZ  
Email: simran8993@gmail.com  
+640225600
- Leena Upadhyay  
RN- Auckland city hospital, NZ  
+640211787205

**DECLARATION**

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I declare that the information given in this resume for employment is true to the best of my knowledge and belief.

Date:

Place: Mount Roskill

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