

RESUME

PERSONAL DETAILS

NAME- Mandeep Kaur

ADDRESS- 7Avalon Court, Phillip, 2606 ACT

CONTACT NUMBER- 0473172218

Email id -Mandeepsekhon310@gmail.com

EDUCATION:

- 12TH From India
- Diploma in Nursing from India
- Diploma in Community Service from Sydney
- Certificate IV in ageing support

WORK EXPERIENCE:

- 3 Years experience as a assistant nurse(India)
- Currently working as a Community carer (Canberra)

RESPONSIBILITIES:

- Administered simple range of motion.
- Scheduled and accompanied clients to medical appointments.
- Performed households tasks such as laundry, dusting.
- Taking care of old patients.
- Managing the daily diets.
- Providing personal care.
- Preparing food.
- Organized social activities.
- Supported in personal exercise.
- Kept nurses and doctors informed of clients status.
- Assist patients in tasks such as using bathroom, feeding and bathing.

OTHER STRENGTHS:

- Sound medical knowledge.
- Excellent manners and communication skills.
- Self-motivated and highly organized.
- Eye on details.
- Fast learner.

INTERPERSONAL:

- Strong communication skills.
- Team player, experience and ability to working as a part of team.

REFERENCE- Sukhjot Kaur- Community Support worker-PH.0456572425

