

GRACE CUEVAS

0412677551 • gccattanach@gmail.com • Erina, Australia 2250

Summary

Compassionate Nursing Assistant with experience in providing support to nursing staff and delivering high-quality care to patients. Skilled in assisting with daily living activities, and ensuring a clean and safe environment for all patients. Demonstrated ability to improve patient satisfaction through empathetic communication and efficient resolution of concerns.

Skills

- Patient assistance
- Customer service
- Team collaboration
- Patient-focused care
- Maintaining privacy
- Supporting personal needs
- Performing patient intakes
- Urinary catheter care
- Dressing assistance
- Database administration
- Feeding assistance
- Compassionate caregiver
- Calm and level-headed under duress

Experience

09/2022 - Current

Assistant In Nursing, **Aurrum Aged Care**, Erina, Australia

01/2020 - 09/2022

Catering Assistant, **Christadelphian Age Care**, Wyoming, Australia

09/2020 - 02/2022

Club Attendant, **Gosford RSL Club**, West Gosford, Australia

11/2017 - 03/2019

Room Attendant, **Crowne Plaza Terrigal Pacific**, Terrigal, Australia

09/2014 - 06/2016

Customer Service Representative, **HP-Enterprise**, Mckinley Hills, Fort Bonifacio, Philippines

06/2011 - 07/2014

Secretary, **ARRAA Consultancy**, Deira, United Arab Emirates

05/2008 - 05/2011

Receptionist, **Tawam Hospital, Ministry Of Health-Al Ain**, Al Ain City, United Arab Emirates

02/2025

Certificate III in Individual Support (Aging)

Aston College, Bankstown

Education And Training

04/2012

Short Courses, Basic E-ticketing, Basic Ms Excel
Filipino Institute, Dubai, UAE

04/2002

Bachelor In Secondary Education, General Studies
Samar Colleges, Philippines

Associate Degree In Secretarial, Secretarial
Samar Colleges, Philippines

HLTHPS007 - Administer And Monitor Medications
Health Courses Australia

Disclaimer

I hereby apply for employment. I certify that the information is true and correct and that, I have knowingly withheld any fact or circumstances related to my application.