

LUPE TALI

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A:12/1267-1269 PITTWATER ROAD, NARRABEEN 2101

Career objective:

I am an eager professional with a lot to offer. I have a strong work ethic, with a reliable approach towards my duties and responsibilities at all times. I am always friendly and lead a professional manner, with exceptional organization skills. Anything I lack in experience, I make up for with a desire to learn.

Employment History

October 2022-Ongoing –

Gaming Attendant- The Sands Hotel

- Customer service
- Serving beverages
- Handling cash and eftpos machines
- Clearance
- Handling cleanup afterwards and closing.

January 2022- October 2022

Gaming Attendant- Pittwater RSL

- Customer service
- Serving beverages
- Handling cash and eftpos machines
- Clearance
- Handling cleanup afterwards and closing.

August 2018 -November 2021

Lifestyle Coordinator/Assistant in nursing – Narrabeen Glades Opal Aged Care

- Attend seminars.
- Creating activities to suit individual patients.
- 1on1 conversations with all patients to build rapport.
- In contact with churches, libraries, art services for group activities.
- Greeting families and discussing family occupations and cultures to understand and create a care plan to meet the patients' needs.
- Caring for the elderly including assisted living patients

- Working with high care patients, respite and palliative patients.
- Making sure patients' needs are met to the highest standards.
- Supporting patients and assisting them to engage in a variety of recreational and social programs.

August 2014 – December 2017

Assistant educator- Wattle Road early education center

Wattle road EEC is privately owned by the Malek family. It was a 64-place long-day care center with 4 Classrooms. The Malek family also sold this center to G8 education My duties included.

- Assistant educator 0-2 class (approx. 6 months)
- Assistant educator 2-3 class (approx. 12 months)
- Prepared for assessment and rating (our team achieved 'Meeting' overall with 'Exceeding' in Quality Area 5 – Relationships with children)
- Assisted in planning, documenting and evaluating children's learning and development.
- Ensured children's health and safety including supervision, promoting healthy eating, physical activity and child protection.
- Worked together as a team using clear communication and respectful interactions to ensure that we met the needs of the families and children.

August 2012 – August 2013

Assistant educator – Collaroy Plateau Children's Centre.

Collaroy Plateau was a privately owned 44 place long day care center with 3 classrooms. The Malek family sold the center to G8 education in May 2014. My duties included:

- Assistant educator 0-2 class
- Assisted in planning, documenting and evaluating children's learning and development.
- Ensured children's health and safety including supervision, promoting healthy eating, physical activity and child protection.
- Worked together as a team using clear communication and respectful interactions to ensure that we met the needs of the families and children.

January 2011 – August 2012

Nursing assistant – Seaside - Opal Aged care

(This facility used to be called the above but now has been rebranded Narrabeen Glades)

- Caring for the elderly including assisted living patients
- Working with high care patients, respite and palliative patients.
- Making sure patients' needs are met to the highest standards.
- Supporting patients and assisting them to engage in a variety of recreational and social programs.

July 2007 – December 2014

Cook – Plateau view aged care facility.

Plateau view provides high level care for elderly residents in need of continuous nursing care. (This facility has now been knocked down)

My duties included:

- Food preparation – this included ensuring that all dietary and health needs were catered for
- Kitchen supervisor
- Placing orders and receiving deliveries
- Completing and filing various forms and paperwork

Volunteer Work:

2015-2019

Volunteered with a group called 'Happy Helpers' delivering a variety of clothes, essential needs, food for the homeless all-round the city of Sydney.

2004-2007

- Did a lot of farm work with my parents doing a variety of fruit picking
- Driving mules down acres and acres planting almond trees and getting ready for harvest season

Qualifications:

- Certificate in Dementia
- Certificate III in children services
- Certificate III in Aged care
- RSA & RCG

Personal qualities and skills:

- Self-motivated and proactive
- Honest and reliable
- Able to work effectively with minimal supervision.

- Warm, nurturing and compassionate
- Always got a big smile on my face, ready to greet people.
- Love meeting new people.
- Can work well within a team or on my own.

References:

Sarah Vuata

M: 0406540667

Clinical Manger

Liz Hardman

M:0412880254

Senior Registered Nurse

Amber Ye

M:0451932366

Senior Registered Nurse

Earl Moran

M:0400268294

Executive manager of gaming Pittwater RSL

Lachlan Biddlecomb

M:0438440344

Manager

Kristy Howlett

M:0426616681

HR