

# Jaspreet Kaur

## **Professional Summary**

Experienced non-medical Care Provider offering [Number] years of expertise providing in-home care. Complete domestic duties, help patients with self-care and hygiene and provide companionship. Experienced working with children and elderly, with skill anticipating and proactively addressing client needs. Friendly and engaging with strong attention to detail.

## Work History

## **Fish And Chips - Customer Service Cashier** Kingswood, NSW 04/2017 - 06/2019

- Maintained a clean and organized workspace, promoting a welcoming environment for customers.
- Handled high-pressure situations calmly, maintaining composure during busy periods or difficult interactions.
- Actively listened to customers, handled concerns quickly and escalated major issues to supervisor.
- Processed customer orders and accurately handled payment transactions.

#### **Molives - Packing Handler**

Saint Marys, NSW 03/2017 - 04/2019

- Collaborated with team members to ensure timely completion of all orders during peak seasons.
- Maintained strong attention to detail while efficiently completing large volumes of orders daily.
- Managed time effectively to prioritize tasks appropriately and meet tight deadlines consistently.
- Increased order processing speed by maintaining an organized and clean work area.

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### Skills

**Customer Service** 

**Customer Satisfaction** 

Reliability and punctuality

Patience and composure

## Education

Expected in 05/2025 Institute of Health And Nursing Australia Diploma of Nursing: Enrolled Nurse

#### 04/2009

**Govt School Hoshiarpur** Punjab High School Diploma