

RESUME

Jennifer Jaques

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Winston Hills NSW 2153

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Current NSW LR drivers licence

EXPERIENCE:

6/2008-3/2023:

Community Care Aide;

Hospital In The Home service;

Royal North Shore Hospital.

*Team assistant in multi disciplinary service providing acute health care at home upon hospital discharge or for hospital avoidance.

Duties include:

*Organising, ordering and packing medical stores for nurses;

*Maintain cleanliness of storeroom, including stock rotation and checking expired stock;

*Delivering medication to patients and transporting patients to appointments;

*Assist with short term personal care and shopping when patient returns from hospital as needed;

*Delivering and collecting equipment for patients;

*Assisting nurses with patient care and general administrative duties.

9/2004 - 3/2008:

*Housekeeper to private residence, including all aspects of household duties for family of 4.

1/2000-1/2003:

*Personal care assistant, cleaner and kitchen assistant at Masonic Towers aged care facility Hornsby, now known as Whiddon homes.

*This included full personal care of patients, mobility assistance to dining areas and activities, cleaning of rooms and kitchen assistant.

10/1997- 7/2004:

*Domestic assistant at Berowra Waters Teahouse including full cleaning duties for owners.

*Previous to this several positions involving direct care of people with disabilities in facilities run by Hornsby Hospital, private organisations such as Inala and Physiotherapy aide at Gosford Hospital.

EDUCATION:

Diploma in Welfare Work 1987 Sydney Tafe.

*First aid certificate will be completed on May 22nd through CPR Sydney.

Have had recurrent training in CPR, manual handling, infection control.

REFEREES:

Michelle Destefanis

Nursing Unit Manager
Hospital in the Home
Royal North Shore Hospital
0422 007 835

Rita Roy (worked with Rita at Masonic Towers, shared office space with her recently at Hornsby Hospital)
Clinical Nurse Consultant
Northern Sydney Hornsby Sector Operations
9763 3650