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Dear Hiring Manager,

I am writing to express my interest in the Carer position at your esteemed aged care facility. With a Certificate III in Ageing and substantial experience in both hospital and community settings, I am eager to contribute to your team and enhance the quality of life for the residents under your care.

My recent experience at Maybanke Aged Care Centre has provided me with hands-on skills in assisting residents with daily activities, maintaining their privacy and confidentiality, and engaging them in meaningful activities. Building positive relationships with residents and staff was a key aspect of my role, creating a supportive and positive environment. Additionally, my exposure to working with individuals with Alzheimer's and dementia has strengthened my ability to provide compassionate, individualized care.

During my tenure as a Social Worker at Nepal Orthopedic Hospital, I developed and implemented personalized care plans, conducted functional behavioural assessments, and collaborated with multidisciplinary teams to ensure comprehensive patient care. My role involved maintaining accurate patient records and facilitating therapy groups to promote patient well-being and recovery. These experiences have solidified my commitment to delivering exceptional, person-centered care.

Furthermore, my internship at SOS Children's Village involved coordinating volunteer schedules, organizing training sessions, and managing communication between staff and volunteers. These responsibilities enhanced my organizational and leadership skills, preparing me to contribute effectively in a dynamic care environment.

I am well-presented, honest, and reliable, with high personal integrity and ethical standards. My warm, friendly, and engaging personality helps me connect with residents and colleagues alike. I am highly motivated, process-oriented, and adaptable, with a strong understanding of occupational health and safety requirements.

I am enthusiastic about bringing my skills, experience, and dedication to your aged care facility. I am confident that my background in aged care and social work, coupled with my passion for providing exceptional care, makes me a suitable candidate for the Carer position. I look forward to the opportunity to discuss how I can contribute to your team.

Thank you for considering my application. I look forward to the possibility of contributing to the outstanding care provided by your facility.

Yours sincerely,

Puja Gurung