

Kellie Nunn

27 Victoria Road Woy Woy NSW 2256 0409 827084

kellianne.nunn@hotmail.com

I wish to apply for an Assistant in Nursing/Care Staff position.

I am a versatile team player with 13 years of experience to bring to your organization. I look forward to discussing opportunities soon.

Available for immediate start.

Yours Sincerely,


Kellie Nunn.

Kellie Nunn

27 Victoria Road Woy Woy NSW 2256

0409 827 084 kelliianne.nunn@hotmail.com

Professional Summary

Experienced, Hands-on, self motivated Assistant in Nursing with over 13 years experience commitment to providing high quality service. Recognised for integrity and strong communication skills, with the ability to develop positive internal/external relations.

Skills

Excellent Communication skills written and verbal

Ability to Multi Task

Time management Skills

Complaint resolution skills

Work History

2010 to Current - Care Staff Employee Peninsular Village Umina NSW

Personal care: Showering, Hygiene, Grooming

Administering medications using Medsig

Monitoring of Pain, Skin integrity, Food and Fluids

Documentation

Assistance with Care Plans

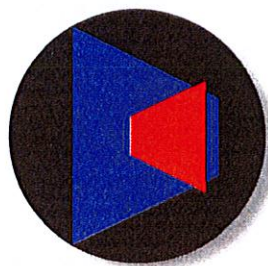
Emotional Support

Preparing Residents meals

Leisure activities

Summary of Preceding Career

1991 to 2009	Facilities Co-Ordinator	AAMI/Suncorp Sydney NSW
1990 to 1991	Sales and Marketing Assistant	Norwest Marketing Vancouver Canada
1986 to 1990	Administration Officer	Danzas Sydney NSW
1984 to 1986	Junior Administration Assistant	D'or Quality Auto Sydney NSW



TM

Intercept Group Pty Ltd

ABN: 58 075 793 805

NTIS CODE: 90719

Suite 1-2 / 86 Pacific Hwy Tuggerah NSW Australia 2259

Phone: 1300 302 444

Academic Record

Kellie Anne Nunn

Has successfully completed the following units from the
Certificate III in Aged Care Work CHC30102

UNIT CODE	MODULE OF COMPETENCY	
CHCAC317A	Support older people to maintain their independence (CHCAC317A)	C
CHCAC318A	Work effectively with older people (CHCAC318A)	C
CHCAC319A	Provide support to people living with dementia	C
CHCCS411A	Work effectively in the community sector	C
CHCICS301A	Provide support to meet personal care needs	C
CHCICS302A	Participate in the implementation of individualised plans	C
CHCICS303A	Support individual health and emotional well being	C
CHCOHS312A	Follow safety procedures for direct care work	C
CHCPA301B	Deliver care services using a palliative approach	C
HLTAP301A	Recognise healthy body systems in a health care context	C
CHCHC311A	Work effectively in a home and community care environment	C
HLTHIR403B	Work effectively with culturally diverse clients and co-workers	C
CHCCS305A	Assist clients with medication	
CHCDIS301A	Work effectively with people with a disability	C

*A summary of the employability skills developed through this qualification can be downloaded from
<http://employabilityskills.training.com.au>.

C = COMPETENT NYC = NOT YET COMPETENT RPL = RECOGNITION OF PRIOR LEARNING

6th July 2010

Wendy McNamara

Instructor / Assessor

The qualification certified herein is recognised within the
Australian Qualifications Framework

ML 407237392

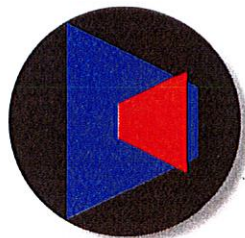
Certificate No. 3359-10



NSW Vocational
Education & Training
Accreditation Board



NATIONALLY RECOGNISED
TRAINING



TM

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ABN: 58 075 793 805

NTIS CODE: 90719

Suite 1-2 / 86 Pacific Hwy Tuggerah NSW Australia 2259

Phone: 1300 302 444

Certificate

This is to certify that

Kellie Anne Nunn

Has fulfilled the requirements for

Certificate III

in Aged Care Work

CHC30102

Date: 6th July 2010

Wendy McNamara
Instructor / Assessor



The qualification certified herein is recognised within the
Australian Qualifications Framework
ML 407237392

Certificate No: 3359-10

JOHN FORSYTH - CEO



NATIONALLY RECOGNISED
TRAINING

HUNTER INSTITUTE

RTO Provider No. 90002

ABN 87332107743

Student No.: 378012503

Student Name: KELLIE NUNN



004420 000



KELLIE NUNN
27 VICTORIA ROAD
WOY WOY NSW 2256

GOSFORD CAMPUS
CNR HENRY PARRY DRIVE
GOSFORD NSW 2250
Telephone: 4348 2222
Fax: 43482359

TRANSCRIPT OF ACADEMIC RECORD as at 23-Dec-2014

Having been assessed in accordance with the requirements of the

Australian Qualifications Framework and TAFE NSW

you are eligible to receive

Program of Selected Study

YEAR	CODE	UNIT	RESULT
2014	CHCGROUP403D	Plan and conduct group activities	Competent
2014	CHCRH401C	Work effectively in the leisure and health industry	Competent
2014	CHCRH402B	Undertake leisure and health programming	Competent

END OF TRANSCRIPT

This statement is issued without
alteration or erasure of any kind

MANAGING DIRECTOR



Australian Government

COVID-19 digital certificate



Name

KELLIE A NUNN

Date of birth

20 Jun 1968

Document number

1002 4826 6959

Valid from

03 Mar 2021

Vaccinations

Dates received

Pfizer Comirnaty

03 Mar 2021

Pfizer Comirnaty

21 May 2021

Pfizer Comirnaty

23 Dec 2021

Pfizer Comirnaty

27 Jul 2022

Disclaimer

This certificate shows your COVID-19 vaccination details as reported to the Australian Immunisation Register by your vaccination provider.

Every effort is made to ensure that the information contained on the Australian Immunisation Register is correct. The data is based on information provided by vaccination providers and the accuracy of data is dependent on the quality and timeliness of information provided.

If any of the details are not correct, please ask your vaccination provider to provide the correct details. They can call us on 1800 653 809 (call charges may apply).

If you have any questions about this certificate please call the Australian Immunisation Register on 1800 653 809.