Rajmit Kaur 42 Ballandean Blvd GledswoodHills NSW 2557 Mobile 0426272165 Email : <u>rajmit.kaur@yahoo.com</u>

Skills and Knowledge :

Working as a Care Service Employee in an aged care facility for few years . Compassionate, caring, flexible, team player, good time management and communication skills, good listener.Ability to work in a multidisciplinary team . Believer in providing quality care to consumers/clients. Job role includes:

- □ Use of MANAD (online documentation)
- □ Recording vital signs
- □ Assisting consumers with their ADLs
- □ Bed making
- □ Answering buzzers
- □ Complying with WHS policy, infection control
- Communicating with the RN if any resident is unwell or seeks medical intervention
- □ Assisting families with their queries and redirecting them to the manager/RN if asked by them.

Experience: August 2011- till present Working as an CSE in OLOC Rooty Hill.

Education: Certificate 3 in Individual Support (ageing /disability)