

## Personal Statement

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A caring, friendly and patient individual who has much experience of working as part of a team and who is dedicated to making a real difference to a person's life. I also have a good knowledge of equipment with talent to put a smile on someone's face with excellent communication skills. Dedicated to provide a high standard of care and support to everyone in my care, responding to patients with promptness and empathy.

## Skills and Attributes

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- In depth knowledge of collecting, reporting and documenting data
  - Positive attitude, polite and reliable
  - Highly organized, attention to detail and very flexible
  - Experience of working in a nursing home/community center setting and a hospital
  - Caring attitude centered on treating all with dignity and respect
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## Qualifications

- Care Certificate
  - IELTS band score 6.5
  - Holder of code 8 driver's license (South Africa)
  - TB test certificate
  - Police clearance certificate
  - Covid vaccine certificate
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## Work Experience

**February 2023 – to date**

**Ithembelinhle LSEN School**

**Healthcare Assistant**

Responsible for promoting the health, independence and social interactions of children and adults in a safe and supportive environment. Also performing homemaking activities which include (but are not limited to): vacuuming, dusting, sweeping or mopping floors, doing dishes, changing bed linens, doing laundry and cleaning bathrooms.

### Key Responsibilities:

- Providing emotional care and support to disadvantaged children and elderly
- Caring for patients who are sick and need nursing, feeding, grooming and toileting
- Driving patients to GP/hospital appointments and social events
- Providing support with medication, personal care and companionship
- Caring for children with learning and physical disabilities
- Providing a clean, well-organized and secure patient care environment
- Safeguarding users from neglect and care

**September 2017 – Jan 2023**  
**Wits Health Consortium**

**Nurse Aide**  
**Johannesburg, South Africa**

Responsibilities included:

- Disposing of clinical waste in line with health and safety instructions
- Delivering physical, emotional and psychological support
- Checking vitals i.e. temperature, BP, pulse, weight and height
- Maintaining accurate and informative daily administrative records
- Ensure all clinical equipment is maintained in a safe and clean environment
- Collaborate with the clinic supervisor regarding the treatment and nutrition plan

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### **Other Working Experience**

**Office Administrator, Nov 2012 – August 2017**

Rawson Properties

**Duty Manager, June 2010 – Sept 2012**

African Rock Hotels

**Personal Carer, Jan 2008 – May 2010**

I looked after my disabled, deaf and dumb brother as well as my father who had lung cancer.

**Receptionist, March 2005 – Nov 2007**

Mount Pleasant High School, Harare Zimbabwe

### **Education and Qualifications**

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**GCE Ordinary Level (2000)**

Glen Norah High School

**ICM Certificate and Diploma in Hotel and Catering Management (2005)**

Speciss College

Harare, Zimbabwe

**15 Care Standards 2022**

Florence Academy

### **References**

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References are available on request.