

Benita Diyali
PERSONAL DETAILS

Address : 27B Miltada Rd leppington nsw 2170
Phone : 0436348627
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Blue card : 1828635/1

To whom it may concern,

My name is Benita Diyali i. I have completed Certificate III in aged care. I have also completed certificate I and certificate II in hospitality. I enjoy developing and maintaining good relationships with other team members.

My goal in the future is to follow an aged care career. My referees will be very happy to discuss my punctuality, honesty, skills and pleasant personality.

I look forward to your kind reply and should you not have vacancies at the present, I will appreciate if you could retain my resume on file for future opportunities.
Thank you.

Yours Faithfully
Benita Diyali

Benita Diyali

Address : 27B Matilda Rd Leppington NSW 2170
Phone : 0436 348 627
Email : benitadiayli17@gmail.com

PERSONAL STATEMENT

I would describe myself as well presented, hardworking person who loves learning new skills. I enjoy working with the public. I always like to fulfill the task given in professional and efficient manner.

I have over 3 years of experience working as a Personal Care Assistant in aged care. I enjoy helping and assisting people to maintain quality of life to those who are unable to do on their own. I am very passionate about what I do.

EDUCATION

- 2016 to present- Woree State High School
- 2014-2015 Trinity Bay State High School

EXPERIENCES

- 2017 - Work Experience at Food 4U catering Cairns & Raintrees Plaza Café.
- 2019 - Work Experience at Bupa Mooroolbool
- 2019 - working on Nails Shop
- 2019 - 2023 Bolton Clarke Farnorah, Westcourt, QLD
- 2023- Hammond care (hammondville, NSW)

Duties and Responsibilities:

- Showering, toileting, shaving, oral hygiene, dressing and feeding residents.
- Assisting residents with their mobility and communication needs.
- Following therapy plans such as interventions, care plans, handovers from the RN to assist those with dementia and behavioural problems.

- Make beds, and keep rooms clean.
- Set up medical equipment and assist with some medical procedures.
- Answer calls for help and observe changes in a resident's condition or behaviour.

QUALIFICATION

- 2016/2017 – Certificate II in Hospitality
- 2015 – Certificate I in Hospitality
- 2015 – Work Experience in Retail
- 2019 – Assist Client with Medication Training- Austcare
- First aid & CPR Training
- Certificate III in Individual support in Ageing and HACC – Austcare

SKILLS AND ABILITIES

- Computer skills
- Problem solving
- Ability to work within a team environment and independently
- Task allocation
- Supervision
- Cash handling
- Time management
- Ability to learn new skills quickly and efficiently
- Sound interpersonal
- Cooking and cleaning
- Accounting and administration skills

REFERENCE

Name: Fiona Power

Number: 0447410966

Email: fpower2@boltonclarke.com.au

Name: Narina Maharjan

Number: 0426804882

Email: Narinaz225@gmail.com