

PERSONAL DETAILS

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PERSONAL SUMMARY.

I am an ambitious, highly motivated team player. I consider myself to be a resultsoriented, solution-focused and a determined individual who is willing to work for an organisation which enhances my skills with considerable growth opportunities.

Creativity, honest, Hardworking and willing to take on new responsibility and respond to it with good initiative. Responsible, dependable with excellent interpersonal and communication skills both in verbal and writing. At this level, I am able to undertake different roles.

EDUCATION.

Diploma in community service

Institution:stotts college

WORK EXPERIENCE

August 2018- October 2018 SUGARMAN GROUP Position:
Support worker.

DUTIES.

- ✚ Assisting clients with bathing, feeding and dressing.
- ✚ Accompanying residents on daily walks.
- ✚ Assisting with general facility maintenance and food preparation.
- ✚ Providing general care and emotional support to clients.
- ✚ Assisting clients in setting and achieving personal goals.
- ✚ Administration of medication.

✚ Working in line with company's policy to achieve its mission and vision.

November 2018 Current: ACARE

Position: ASSISTANT IN NURSING

DUTIES.

- ✚ Providing personal care for the clients including showering, toileting, dressing and grooming.
- ✚ Including the clients in the day to day activities of the community and helping them fully integrate into the community.
- ✚ Providing assistance with meals and drinks to the clients.
- ✚ Participating in and providing entertainment and activities to clients.
- ✚ Provide support to the disabled.
- ✚ Providing personal care.
- ✚ Prepare and maintain beds.
- ✚ Helping clients set and meet their life goals.
- ✚ Taking clients for a walk.

ACHIEVEMENTS.

- ✚ Employee of the month in November 2018 to February 2019

CERTIFICATIONS.

- Senior First Aid Certificate.
- Manual Handling.
- Drivers licence.
- Hand hygiene.
- Working with children check.
- Medication competency.

SKILLS & ATTRIBUTES.

Professional.

- Excellent communication and interpersonal skills, with ability to relate professionally with others at all levels
- Able to contribute positively as part of a team, as well as working independently and willing to give support in times of heavier-than-usual workloads
- Knowledge of using both manual and automated tools used in the facility.
- Enough exposure to the organizational expectations about standards of service delivery.
- Physically fit and able to do strenuous tasks.
- Willingness to work extra hours to get a job done.

Personal.

- Flexible with hours and able to work extra hours when required.
- Friendly and approachable to all residents and team members.
- Good communication skills and a can do attitude.

REFEREES.

1. Joel kipchumba
0415749791Team
leader

2. NAOMI KITUR
0420931347
Supervisor

