# <u>Bimala Adhikari</u>

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## Career Objective

Enthusiastic and friendly individual seeking a position to work full time. With excellent problem solving skills and an eye for detail, I am confident in my ability to work independently as well as a part of team. I have completed studying and work placement as Certificate III (Ageing) caring elder and disable people with proper documentations.

## **Education**

- Certificate IV in Aged Care, Global Educational Institute, Campsie
- Bachelor of Education, Quest Model College, Chitwan, Nepal
- Higher Secondary Education Board (year 12), Paragon Higher Secondary School, Chitwan, Nepal

## Work Experience

- Carino Care, Sylvania (work placement) (completed October 2023)
- Cabin Services Australia, Mascot, Airlines, Cleaner (April 2014 Jan 2020)
- Moran Aged Care, Sylvania, Laundry cleaner (Feb 2016 May 2018)

## Key Areas of Ability

- Analysis, strategy development and delivery from identified needs
- Traditional care and commitment to organisational targets
- Communication nucleus with depth of cultural awareness
- Rapport and relationship management with lasting focus
- Enthusiastic, knowledge-hungry learner and committed to excellence in my work
- Highly motivated self-starter who takes initiative with minimal supervision
- Conscientious go-getter who is highly organised, dedicated, and committed to professionalism
- Resourceful team player who excels at building relationships with customers and colleagues
- Productive employee with solid work ethic who exerts optimal effort in successfully completing tasks

# <u>Trainings</u>

- Manual Handling
- Infection Control and Hand Hygiene
- Dementia Handling
- Elder Abuse Training
- WHS Training
- Cultural Diversities Training
- Incident/Accident/Hazard Management Training
- Continence Management and Assessments

## Assistant In Nursing- Under Supervision (Work Placement)

- To establish rapport with families, staff and volunteers and facilitate communication between them
- To protect the rights of residents and ensure care provided maintains resident's dignity and privacy
- To respect the confidentiality of residents as well as other team members
- To have an understanding of the internal/external complaints mechanism
- To have an understanding and commitment to Continuous Quality Improvement
- To attend the personal needs of the residents including all activities of daily living, social emotional support in accordance with the care plan and at the direction of the Supervisor Care

## Leader / Duty Nurse

- To provide opportunities for residents to participate in meaningful activities
- To support resident's choice/decision making
- To provide domestic services in the residential facility including food handling, laundry, cleaning and other tasks as instructed by the Care Leader / Registered Nurse
- To report and document any changes in resident's health and well-being
- To maintain hygiene/safety practices in accompanying caring tasks
- To demonstrate an ability to complete appropriate Incident/Hazard Reports
- To have awareness of practices and maintains a safe environment including Fire Safety,

# Evacuation, and Emergency Procedures

- To maintain the workplace equipment and environment
- To recognise health and environmental hazards and reports damages, faults and problems, using appropriate incident reporting
- To fulfil duties as allocated and prepared to alter routines to meet the changing needs of the residents
- To work cooperatively as a team member and supports new and less experienced staff
- To maintain appropriate hand-washing techniques
- To follow correct Manual Handling Procedures

## Key Responsibilities as an AIN

- To maintain WH&S standards
- To provide training and support to the new staffs
- To maintain proper chemical handling proceduresTo maintain proper cleaning and hygiene standards

## **Availability**

- Permanent Resident, (Full working Authority)
- Available 7 days

#### **References**

Available upon request.