

# PRIYA PRASAI

## ASSISTANT IN NURSING

0497943452    ■    priyaprasai12@gmail.com    ■    Parramatta, NSW 2150

### PROFESSIONAL SUMMARY

I am motivated, enthusiastic, organized and hard-working individual looking for an Assistant in Nursing position to create a supportive environment and assist elderly people with daily activities, along with gaining practical experience. I am eager to make use of my interpersonal skills to achieve goals of a company that focuses on clients satisfaction. I am able to utilize time management skills to efficiently complete tasks and prioritize workloads. Demonstrated ability to develop and maintain positive relationships with clients and colleagues.

### SKILLS

- Active Listener
- Supportive and caring
- Relationship Building
- Proficient computer skills
- Time Management
- Communication skills
- Team player

### EXPERIENCE

<div>■ <b>ASSISTANT IN NURSING</b> Infinite Care Casa Mia 28 Alma Rd, Padstow NSW 2211, NSW</div> <div><ul style="list-style-type: none"><li>■ Built rapport and interpersonal relationships with residents</li><li>■ Followed safe lifting and transferring techniques to transport residents such as hoist and slings</li><li>■ Monitoring medications and health conditions regularly</li><li>■ Maintained clean and well-organised environment for client happiness and safety</li></ul></div>	<div>January 2024 - Present</div> <div><ul style="list-style-type: none"><li>■ Providing services in a safe and ethical manner</li><li>■ Assisted residence with bathing, eating, dressing, and grooming</li><li>■ Provided clients with emotional support and companionship</li><li>■ Acknowledged and maintained resident's rights and privacy in accordance with the charter of resident's rights.</li></ul></div>
<div>■ <b>GAMING/BAR ATTENDANT</b> The Winston 170 Caroline Chisholm Dr, Winston Hills NSW 2153, NSW</div> <div><ul style="list-style-type: none"><li>■ Greeting and serving customers behind the bar</li><li>■ Maintaining hygiene and safety standards</li><li>■ Brewing Coffee and Cocktails</li><li>■ Answering phone calls and taking bookings</li><li>■ Being responsible for processing cash and card payments</li></ul></div>	<div>February 2023 - Present</div> <div><ul style="list-style-type: none"><li>■ Problem Solving and Team Player</li><li>■ Handling Cash</li><li>■ Assisting customers to find their reservations</li><li>■ Reporting discrepancies and intoxications to the managers</li><li>■ Keeping the area tidy and clean which include hovering and moping</li></ul></div>

- Responsible dealing with customer complaints

- Checking and balancing till at the start and the end of the shift.

■ **EDUCATION COUNSELLOR** Pathfinder Education Consultancy  
Kathmandu

*August 2021 - January 2022*

- Providing Counselling service
- Helping students in finding the right pathway to education
- Assisting students
- Maintaining Confidential records.

## EDUCATION

■ **COMPLETED COURSEWORK TOWARDS HIGHER SECONDARY**

Kankai Science Block

■ **COMPLETED COURSEWORK TOWARDS BACHELORS IN PSYCHOLOGY**

Trichandra College

## CERTIFICATIONS

- Certificate IV in Ageing - First Aid & CPR, 2024, Aussieglobe Education and Migration
- Responsible Service Of Alcohol and Gaming, 2023, TCPTRAINING

## REFERENCES

**Trija Shrestha**  
Care Manager

Trija.shrestha@infin8care.com.au

**Subhash Wijayakoon**  
Manager

0425 390 049

Subhash@thewinston.com.au

## AVAILABILITY

Full-time