

# Aakriti Pun

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18/20 station road, Auburn NSW, Australia

## SKILLS

- Guest Relations
- Operational Efficiency
- Portioning
- Staff Leadership
- Complaint Handling
- Staff Supervision
- Effective Client Communication
- Quick Learner
- Maintaining Quality Assurance Standards
- Performance Strategies
- Safe Handling Standards
- First Aid and Safety
- Flexible Schedule
- Mobility Support
- Experience providing support to individuals.
- First Aid and Manual Handling Certified
- Dependable and Responsible

## EDUCATION

Western Sydney International College- Foundation Study Programmed in Nursing

- **July 2022- Feb 2023**

Western Sydney University- Bachelor of Nursing

- **March 2023- Feb 2026**

## CERTIFICATIONS

**Certificate III in Individual Support (Ageing, Home, and Disability)**

## PROFESSIONAL PROFILE:

Implementing nursing skills and building strategies to exceed expectation of Stakeholders.  
Hardworking and passionate with strong organizational skills.

## WORK EXPERIENCE:

**Bupa Aged Care, Dural**

May 2023 – still working.

Working as a casual AIN on Bupa Aged Care, Dural since May 2023.

- Provided clients with emotional support and companionship. Maintained a clean and organised environment for happiness and safety.
- Supported bathing, dressing and personal care need.
- Followed care plan and directions to administer medications.
- Improved patient outlook and daily living through compassionate care.
- Aided with mobility of individuals and continually monitored safety.
- Recorded client status progress and challenges in logbooks and reports.

### **Catering HQ Waitress**

Ashfield, NSW |August 2022 – January 2024

- Remained calm and poised when dealing with difficult customers or during busy shifts.
- Kept server areas clean and stocked to increase efficiency while working tables.
- Maintained customer satisfaction with timely table check-ins to assess food and beverage needs.
- Followed health and safety regulations relevant to hospitality industry to minimize accidents, incidents, and liability to restaurant.

### **Hungry Jacks**

June 2022- August 2022

Worked in a busy and rush environment and excellent verbal communication skills.

### **References**

RN Shila Gurung

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Ashim Thapa (shift manager)

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Deepa Gurung EN

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